UAT-UK Admission and Photo ID Policy

Candidates must read the information in this policy carefully before they attend their test. Failure to present valid ID or comply with the rules outlined here, may result in a candidate not being permitted to test.

If you are a UK candidate, and do not think you have a form of ID which complies with the rules set out in this policy, you should request an ID exemption via the form on your dashboard. See below for more information.

New for 2027 Entry Onwards

When checking in for your test, you may be asked to pass through a security scan or be scanned with a security wand. **This is compulsory for entry.** If you cannot agree to this on medical or religious grounds, you should get in contact with UAT-UK in advance of your appointment. After check in, Pearson will enforce a zero-tolerance policy regarding the possession and/or use of unauthorised electronic devices in the testing area.

1. Admission Rules

For those testing in a centre:

1.1 Candidates should arrive 30 minutes ahead of their scheduled test time. This will provide adequate time to complete the Pearson sign-in procedures.

1.2 If you arrive more than **15 minutes** late for your appointment, you may be refused admission, and the test fees will be forfeited. The same applies if you miss your test appointment entirely.

1.3 At the Test Centre, you **must** present:

- One form of original (no photocopies or photographs), **unexpired**, photographic ID with a signature, that meets the requirements of this policy. **Please see below for accepted forms of ID.**
- Your appointment confirmation email from Pearson (electronic or printed)

1.4 It is your responsibility to ensure you have valid ID on arrival at the Test Centre. If you are unable to present the required identification, you will not be allowed to test.

1.5 No personal items may be taken into the testing room. This includes all food and drink, bags, books, notes, phones, pagers, watches and wallets.

1.6 If you need additional items for medical reasons, you will need to apply for **access arrangements**.

For those testing via OnVUE (online proctored service):

1.7 Candidates should ensure that they:

- Find a quiet, disruption-free, well-lit space.
- Have a clear desk and use only one monitor.
- Adequately and appropriately test the space, computer, and internet connection which they plan to use on their test day. It is recommended that candidates test on a personal computer with a webcam. Candidates should not sit a test in a setting with a corporate firewall (including VPN).
- Alert their Network Administrator to the OnVUE system requirements if sitting in an office or public space.
- Make sure the internet connection is reliable, and fast enough to download the exam and support a webcam stream.

1.8 You will be required to take four photos of your testing space during check-in. We recommend using a mobile device.

1.9 You should log in **30 minutes** ahead of your scheduled test time to start the check-in process and allow for troubleshooting.

1.10 If you are more than **15 minutes** late after your scheduled exam time, you will be unable to begin your exam, and the test fees will be forfeited.

1.11 You may not access unauthorised materials, i.e. mobile devices, watches, or anything else not on UAT-UKs list of permitted comfort aids.

1.12 No one else should appear through the webcam during the exam and no voices should be heard. Candidates are not permitted to speak aloud during exam.

1.13 You must present one form of original (no photocopies or photographs), **unexpired**, photographic ID that exactly matches the first and last name used to register for the test and shows your signature. **Please refer to Section 2 for accepted forms of ID**.

1.14 If you are unable to present the required identification, you will not be allowed to test.

2. Accepted Forms of Photo ID

2.1 Candidates will be asked to present one form of **unexpired** ID that meets the stated requirement and is listed as an accepted government-issued ID under clause 2.6, for those testing in a Test Centre, or clause 2.9 for those permitted to sit an online proctored test.

2.2 If you have any questions or concerns about the ID you are required to bring with you to the testing centre for admittance for your exam please contact **Pearson Customer Services**.

For those testing in a centre:

2.3 The name on your ID **must exactly match** all names used to register for the test.

2.4 The ID **must** be in date, original and include your photo and signature.

2.5 Valid forms of ID:

- **Passport** - accepted at any Test Centre.
- **Photo-card driver's licence** (full or provisional) - accepted in the country of issue.
- **EU ID card** - accepted in EU Test Centres (not the UK).

- **Government issued ID card** - accepted in the country of issue.

2.6 ID that does not include your visible signature, will **ONLY** be accepted if presented together with an unexpired bank or credit card that has your printed name and visible signature. This also applies in the case of child passports signed by a parent.

2.7 Passports issued in Malaysia and Hong Kong, along with National ID cards issued in Mainland China and the Hong Kong Special Administrative Region (HKSAR), are exceptions to clause 2.6. These forms of identification are accepted without a signature, but only at Test Centres located in the country or region where they were issued.

2.8 For applicants in India, please see the additional information regarding the Aadhaar ID (in India only) found at https://www.pearsonvue.com/content/dam/VUE/vue/global/documents/global-id-policy/Aadhaar-ID-Policy-English.pdf to ensure the ID you present meets with the required criteria.

2.9 If you do not have the qualifying ID issued from the country you are testing in, an International Travel Passport from your country of citizenship must be presented.

For those testing via OnVUE (online proctored service):

2.10 All IDs **must** exactly match the first and last name used to register for the test. It must be in date, original and include your photo and signature.

2.11 Valid forms of ID:

- **Passport**
- **Photo-card driver's licence** (full or provisional)
- **Identification Card** (national, state or province ID card)
- **Registration Card** (green card or permanent resident/visa)

2.12 For test-takers under 18 years of age, a parent or guardian must present their own ID during check-in and give consent for the test-taker to be

recorded. If they have one, the test-taker must also present a government-issued ID. If they do not, a student ID will suffice.

2.13 By law, certain IDs must not be photocopied, digitized, or captured on camera. Because of this, Pearson cannot accept restricted IDs (including but not limited to U.S. military or certain secure access IDs) as identification for online testing.

2.14 We cannot accept ID from countries where OnVUE delivery is restricted: Cuba, Iran, North Korea, Sudan, Syria, Russia, Belarus and regions of Ukraine (Donetsk, Luhansk, Sevastopol, Crimea).

3. ID Exemptions

3.1 If you are a UK candidate without a valid passport, you can apply for an ID exemption. You will need to do so as soon as possible, but no later than **five working days before your test booking**. After this, we cannot guarantee we will be able to grant one in time.

3.2 Where an ID exemption is granted, you will be permitted to present one of the following alternatives to the listed government-issued forms of ID above:

3.2.1 **A letter from the candidate's school or college**, on headed paper, displaying a recent photograph of the candidate. This must be emailed to us from a school or college mailbox with a date and signature of a relevant member of staff. Once a candidate has requested an exemption, UAT-UK will provide an email address for this to be sent to us directly.

3.2.2 **A citizen card** – this must be unexpired. A scanned copy should be provided to UAT-UK to authorise ahead of testing.

3.3 UAT-UK **must** approve your exemption before you present one of these to the Test Centre as the exemption must be added to your booking.

3.4 Where candidates do not have an approved exemption, the exceptional forms of ID listed in 3.2 will not be accepted at the Test Centre or by an OnVUE invigilator, and candidates will be refused entry to their test.

3.5 You can apply for an ID exemption via your online account.

3.6 The photograph must be visible, be of a true likeness to the candidate and the **name displayed must exactly match the test booking**.

3.7 You must present your alternative form of ID at the Test Centre. If you are using a letter from your school or college, **a printed copy** of the letter must be provided.

3.8 ID exemptions may also be granted if you are seeking asylum in the UK, have refugee status, or are applying to stay in the UK as a stateless person. Please contact UAT-UK via your online account and you will be advised accordingly.

Last Updated November 2026